

**MINUTES  
BOARD OF COUNTY COMMISSIONERS**

**TWIN LAKES PARK  
6700 CLARK ROAD  
BUILDING A, GREEN CONFERENCE ROOM  
SARASOTA, FLORIDA**

Christine Robinson, Chair, District 3  
Carolyn J. Mason, Vice Chair, District 1  
Joseph A. Barbetta, District 2  
Nora Patterson, District 4  
Charles D. Hines, District 5

Also present were:

Randall H. Reid, County Administrator  
William Little, Deputy County Administrator  
Thomas Harmer, Assistant County Administrator  
Lee Ann Lowery, Assistant County Administrator  
Mark Cunningham, Assistant County Administrator  
Donn Patchen, Communications Director  
Stephen DeMarsh, County Attorney  
Claudia Goodson, Deputy Clerk

(09:05 a.m.)

**INVOCATION**

Commissioner Mason

(09:05 a.m.)

**PLEDGE OF ALLEGIANCE**

Commissioner Hines

**BOARD RETREAT**

(09:05 a.m.)

1. **OPEN TO THE PUBLIC** - Opened and closed without comment.

(09:06 a.m.)

2. **BOARD OF COUNTY COMMISSIONERS (BCC)**

- A. 2013 Election of Officers;
- B. 2013 Travel and Associated Expenses;
- C. 2013 Board Meeting Schedule;
- D. 2013 Committee Appointments;
- E. The Board discussed the Performance Evaluation Forms for the County Administrator and the County Attorney.

Staff Presenters: County Administrator Randall Reid and County Attorney Stephen DeMarsh

09:07 a.m. Board Action: Nominated Commr. Mason as the 2013 Chair of the BCC, effective January 1, 2013. Nominated by Patterson, without objection.

09:07 a.m. Board Action: Closed the nominations. Closed by Robinson, without

**MINUTES**  
**BOARD OF COUNTY COMMISSIONERS**

objection.

09:07 a.m. Board Action: Appointed Commr. Mason as the 2013 Chair of the BCC, effective January 1, 2013. Moved by Patterson, seconded by Barbetta, carried by a 5-0 vote.

09:08 a.m. Board Action: Nominated Commr. Hines as the 2013 Vice Chair of the BCC, effective January 1, 2013. Nominated by Mason, without objection.

09:08 a.m. Board Action: Closed the nominations. Closed by Robinson, without objection.

09:08 a.m. Board Action: Appointed Commr. Hines as the 2013 Vice Chair of the BCC, effective January 1, 2013. Moved by Mason, seconded by Robinson, carried by a 5-0 vote.

09:09 a.m. Board Action: Appointed Commr. Barbetta as the 2013 Pro Tem of the BCC, effective January 1, 2013. Moved by Mason, seconded by Robinson, carried by a 5-0 vote.

09:12 a.m. Board Action: Noted consensus by Robinson to approve the Board's 2013 travel and associated expenses for Commissioners' representation and business, as amended, to include all the Chambers of Commerce located within the County, as follows: Alliance and Water Conservation Summit and Southern Water Use Caution Area (SWUCA) meetings; Annual Trails Symposium; Askew Institute; Florida Association of Counties conferences, meetings, and accreditation; Florida Beaches and Shores Conference; Florida League of Cities conferences and meetings; Floridians for Better Transportation meetings; Greater Sarasota Chamber of Commerce; Green Cities Conference; Gulf Consortium; International City/County Management Association Best Practices Conference; Innovative Government Annual Conference; Legislative Committee appointments; Lobbying efforts in Tallahassee and Washington, D.C., as required; National Association of Counties conferences, meetings, and retreats; Peace River/Manasota Regional Water Supply Authority meetings and events; Southwest Florida Regional Planning Council meetings; Southwest Florida Regional Stewardship Alliance; Tampa Bay Partnership meetings; Tampa Bay Regional Transit Authority; and Water Management District meetings, including Water Institute, Water Alliance, Water Conservation Summit, and SWUCA meetings.

9:14 a.m. Board Action: Noted consensus by Robinson to approve the 2013 Board Meeting schedule, as amended, revising the BCC Workshop scheduled on July 17, 2013, to July 12, 2013.

9:15 a.m. Board Action: Requested that the 2013 Board Meeting schedule be revised to reflect the meetings of the Manasota League of Cities instead of the Manasota League of Counties. Requested by Mason, without objection.

09:16 a.m. Board Action: Noted consensus by Robinson to approve the 2013 State/Regional and County Appointments as follows:

**STATE/REGIONAL APPOINTMENTS:**

Airport Advisory Board: Robinson; Alternate: Patterson

**MINUTES  
BOARD OF COUNTY COMMISSIONERS**

Charlotte Harbor National Estuary Program Policy Committee: Hines; Alternate: Robinson

Sarasota Bay National Estuaries Program Policy Committee: Hines; Alternate: Robinson

Manasota League of Cities: Mason; Alternate: Patterson

Metropolitan Planning Organization (MPO): Barbetta, Patterson, and Robinson; Alternates: Mason and Hines

MPO Public Transportation Task Force: Barbetta; Alternate: Patterson

National Association of Counties Green Government Initiatives Committee: Hines

Peace River/Manasota Regional Water Supply Authority: Patterson; Alternate: Hines

Tampa Bay Area Regional Transportation Authority: Patterson until her term expires in the Summer of 2013, with Robinson succeeding; Alternate: Barbetta

Southwest Florida Regional Planning Council: Mason and Hines; Alternate: Robinson

West Coast Inland Navigation District: Patterson; Alternate: Hines

Water Planning Alliance Board: Hines; Alternate: Robinson

**COUNTY APPOINTMENTS:**

Suncoast Partnership to End Homelessness: Mason; Alternate: Barbetta

Community Action Agency Board: Mason; Alternate: Barbetta

Council of Governments: Chair Mason; Alternate: Vice Chair Hines

Criminal Justice Commission: Robinson; Alternate: Patterson

Early Learning Coalition (School Readiness): None

Economic Development Council: Barbetta; Alternate: Robinson

Enterprise Zone Development Agency: Mason

Gang Reduction Strategy Task Force: Mason; Alternate: Robinson

Greater Sarasota Chamber of Commerce: Barbetta; Alternate: Patterson

Juvenile Justice Coordinating Council: Mason; Alternate: Robinson

North Port Business and Economic Development Advisory Board: Robinson

**MINUTES  
BOARD OF COUNTY COMMISSIONERS**

Sarasota Convention and Visitors Bureau (Visit Sarasota County): Barbetta; Alternate: Mason

Sarasota County Agricultural Fair Association, Inc.: Mason; Alternate: Barbetta

Sarasota County Community Alliance: None

Suncoast Workforce: Mason; Alternate: Barbetta

Tourist Development Council: Patterson; Alternate: Barbetta

Value Adjustment Board: Barbetta, Mason; Alternate: Robinson

Venice Chamber of Commerce: Robinson as Ex-Officio Member

Venice Main Street, Inc.: Robinson; Alternate: Hines

National Veterans Cemetery Advisory Board: Robinson; Alternate: Mason

9:38 a.m. Board Action: Requested to continue her service/appointment to the Canvassing Board. Requested by Mason, without objection.

9:38 a.m. Board Action: Noted consensus by Robinson to reflect the appointment of Commissioner Patterson on the Gulf Consortium with Environmental Services Coastal Resources Manager Laird Wreford as the Alternate on the list of the 2013 State/Regional and County Appointments.

9:43 a.m. Board Action: Requested that the County Administrator review the possibility to revise the Criminal Justice Commission meeting dates. Requested by Robinson, without objection.

**RECESS:** 9:44 a.m. - 9:51 a.m.

9:56 a.m. Board Action: Noted consensus by Robinson to approve the revised Performance Evaluation Form for the County Administrator and the Performance Evaluation Form for the County Attorney, as presented in the Staff Report.

10:00 a.m. Board Action: Noted consensus by Robinson to continue consideration to December 11, 2012, regarding the timeline for the occurrence of the Board's evaluations of the performance of the County Administrator and the County Attorney.

(10:00 a.m.)

**3. COUNTY ADMINISTRATOR**

Organizational Retreat - "The Road Ahead."

Staff Presenters: County Administrator Randall Reid, Assistant County Administrator Thomas Harmer, Assistant County Administrator Lee Ann Lowery, Assistant County Administrator Mark Cunningham, Deputy County Administrator William Little, Communications Director Donn Patchen, and Chief Financial Planning Officer Steven

Botelho

Items submitted: A copy of the PowerPoint presentation and a copy of a document relating to the County e-mail system

Discussions were held on the following topics/issues: refining of internal and external communications, providing timely updates and quality information to the Board, methods to address responses to the Board and Constituents, receipt and distribution of e-mails through the Assistant County Administrators, entering of subject titles in e-mails for tracking purposes, Board presentations by County Staff during Board meetings, information to the Board on delays, alternate plans, changes to costs/funding resources relating to task/project completions, basis for one-on-one Staff meetings with the Commissioners, and Board consideration and determination of Project and Budget priorities.

**RECESS:** 11:53 a.m. - 12:49 p.m.

Staff Presenters (Continued): County Administrator Reid, Human Resources Director Joanie Whitley, Deputy County Administrator William Little, Assistant County Administrator Mark Cunningham, Planning and Development Services Director Rob Lewis, Assistant County Administrator Mark Cunningham, Assistant County Administrator Thomas Harmer, Assistant County Administrator Lee Ann Lowery, Planning and Development Services Planning Director Tom Polk, Chief Financial Planning Officer Steven Botelho, County Attorney Stephen DeMarsh, and Communications Director Donn Patchen

01:06 p.m. Board Action: Revised the County's Mission statement as follows: "The Mission of Sarasota County Government is to be the most livable and best managed Community in the Country providing quality services, programs, and facilities that reflect the goals of the Community." Moved by Barbetta, seconded by Mason, carried by a 5-0 vote.

Discussions were held on the following topics/issues: omission of facts by Staff to the Board, communication of Employee concerns, approachability of Administration Ethics and Compliance Officer Steve Uebelacker, fear of retaliation by Employees, public service and customer service enhancing efforts, professional development plans/certifications for Employees, participation of Staff in Community events/planning sessions, and proposed revisions to the County Administration Organizational Chart.

01:47 p.m. Board Action: Requested that the County Administrator provide clarification of the services provided by the various Departments as presented on the proposed County Administration Organizational Chart. Requested by Robinson, without objection.

Discussions were held on the following topics/issues: repositioning of Staff, forwarding of Board e-mails for submittal into the Official Record, greater use of the County's Call Center, recent miscommunications to the Board, the public, and the press relating to the Siesta Beach Improvement Project, development of a Communications Policy to provide correct information and to address response times to the press and to the public, and Communications Policies enacted by other jurisdictions.

**RECESS:** 2:34 p.m. - 2:44 p.m.

3:03 p.m. Board Action: Noted consensus by Robinson to revise the Board's "Strategic Initiatives" to be known as the "Strategic Vision" with the following revised titles: "Neighborhood Preservation and Enhancement" to "Community Preservation and Enhancement;" "Growth Management" to "Growth Planning;" "Human Services" to "Health, Safety, and Welfare;" and "Water Resources" to "Water and Environmental Resources."

3:27 p.m. Board Action: Noted no objection by Robinson to support the Workforce Development model and commit financial support relating to Item 1, Workforce Development, on the Critical Issues List.

3:31 p.m. Board Action: Noted no objection by Robinson to direct the County Administrator to complete the Phillippi Creek Septic System Replacement Program (PCSSRP) with less than the total lots initially identified by the 2000 PCSSRP Study, providing the lot sizes are one acre or larger where there is concentration of larger lots, relating to Item 5, Phillippi Creek Septic System Replacement, on the Critical Issues List.

3:33 p.m. Board Action: Noted consensus by Robinson to direct the County Administrator to engage in conversations with the Peace River/Manasota Regional Water Supply Authority regarding the potential sale of the Carlton Water Treatment Facility operations and to bring back a report for Board consideration relating to Item 8, Carlton Electro-Dialysis Reversal Replacement, on the Critical Issues List.

3:34 p.m. Board Action: Noted consensus by Robinson to direct the County Administrator to provide quarterly status reports to the Board defining progress and pursuing in a step-by-step judicious way relating to Item 7, Dona Bay Restoration Project, on the Critical Issues List.

3:36 p.m. Board Action: Noted consensus by Robinson to direct the County Administrator to schedule Workshop updates on a regular basis, prior to the public hearing, relating to Item 14, Comprehensive Plan and 2050 Updates, on the Critical Issues List.

3:38 p.m. Board Action: Noted no objection by Robinson to direct the County Administrator to postpone consideration of the utilization of the County-owned property located within the Fruitville Initiative pending additional information, relating to Item 15, Fruitville Initiative/Begin Spring 2013, on the Critical Issues List.

3:40 p.m. Board Action: Noted no objection by Robinson to direct the County Administrator to bring back Item 11, Neighborhood Capital Improvement Program Implements Neighborhood Plans, on the Critical Issues List as a specific issue for Board consideration next year.

3:54 p.m. Board Action: Noted no objection by Robinson to identify Item 18, Bus Rapid Transit, on the Critical Issues List as a critical issue and to direct the County Administrator to notify the Board of any applicable Federal Transportation Agency deadlines.

4:01 p.m. Board Action: Noted consensus by Robinson to direct the County Administrator to schedule a Sarasota County Area Transit (SCAT) Workshop prior to joint meetings with the Charlotte County Commission (March 2013) and the Manatee County Commission (April 2013) relating to Item 19, SCAT Fleet Replacement Program, on the Critical Issues

List.

4:02 p.m. Board Action: Noted no objection by Robinson to direct the County Administrator to bring back Item 27, Local Food System, on the Critical Issues List as a future specific issue for Board consideration.

4:07 p.m. Board Action: Noted no objection by Robinson to direct the County Administrator to postpone Board consideration of Item 29, Homelessness, on the Critical Issues List relating to the County's role with the Suncoast Partnership to End Homelessness, Inc., and the Ten-Year Plan to End Homelessness, pending information from Commr. Mason.

4:09 p.m. Board Action: Noted no objection by Robinson for Board consideration to increase the Library collection opposed to expanding the Library hours relating to Item 32, Libraries and Technology Access for the Public, on the Critical Issues List.

4:13 p.m. Board Action: Noted consensus by Robinson to identify Item 33, Long-term Management of Public Lands, and Item 38, Development and Operating costs of new Park Acquisitions, Construction, and Enhancement Projects, on the Critical Issues List as critical issues.

4:18 p.m. Board Action: Noted consensus by Robinson to direct the County Administrator to schedule a Discussion Item in January 2013 for Board consideration of the proposed Suncoast Aquatic Nature Center Associates (SANCA) Agreement and issues associated with Benderson Park relating to Item 39, Benderson Park, SANCA, and the Implementation of Major Events, on the Critical Issues List.

4:29 p.m. Board Action: Noted consensus by Robinson to direct the County Administrator to ensure that the lease clearly defines the pricing of the fields, number of required night games, and use of the fields by the County relating to Item 43, Orioles Lease/Capital Repair and Improvement (Cap X) Fund, on the Critical Issues List.

4:34 p.m. Board Action: Noted no objection by Robinson to identify Item 47, Social Media, on the Critical Issues List as a critical issue as it relates to potential individual Commissioner Facebook and Twitter accounts as a means to communicate with Citizens.

4:39 p.m. Board Action: Noted no objection by Robinson to direct the County Administrator to provide quarterly progress updates relating to Item 60, Emergency Operations Center/911 Center, on the Critical Issues List.

4:39 p.m. Board Action: Requested that the County Administrator provide progress updates, quarterly or sooner as applicable, relating to all major County Projects. Requested by Hines, without objection.

4:48 p.m. Board Action: Noted consensus by Robinson to continue Board consideration of the remaining Items on the Critical Issues List to the December 17, 2012, Workshop.

4:57 p.m. Board Action: Requested that the County Administrator add a streamline to programs televised through Access Sarasota TV to request that Citizens contact the Call Center at (941) 861-5000 for assistance. Requested by Barbetta, without objection.

**MINUTES  
BOARD OF COUNTY COMMISSIONERS**

(05:01 p.m.)

**4. BOARD OF COUNTY COMMISSIONERS (BCC)** - No Items were presented.

(05:02 p.m.)

**5. OPEN TO THE PUBLIC** - Opened and closed without comment.

(05:02 p.m.)

**6. OTHER BUSINESS** - No Items were presented.

**MEETING ADJOURNED:** 5:02 p.m.

**MINUTES APPROVED:** \_\_\_\_\_  
Chair