

**MINUTES
BOARD OF COUNTY COMMISSIONERS**

**SARASOTA COUNTY ADMINISTRATION CENTER
1660 RINGLING BOULEVARD
THINK TANK, THIRD FLOOR
SARASOTA, FLORIDA**

6:00 p.m.

**JOINT MEETING
WITH PLANNING COMMISSION**

David R. Mills, Chair, District 2
Nora Patterson, Vice Chair, District 4
Paul H. Mercier, District 1
Shannon Staub, District 3
Jon Thaxton, District 5

Roland Piccone, Chair
John Fellin, Vice Chair
William Furst
Joseph Gruters
Jody Hudgins
Marianne Reilly
Laurel Schiller
Robert Tripp
Terry Turner
Ken Marsh, School Board Representative

Also Present:

James Ley, County Administrator
Stephen DeMarsh, County Attorney
Tricia Granger, Deputy Clerk

1. ROLES AND SHARED EXPECTATIONS

Following opening comments by Chair Mills and Planning Commission Chair Piccone, Planning and Development Services Planning Director Anne McClung presented an overview of the items for review and distributed a summary of action taken on Rezone and Special Exception Petitions. Group discussions were held with County Administrator James Ley, County Attorney Stephen DeMarsh, and Ms. McClung on the following topics/issues:

- transportation concurrency issues to be reviewed/considered/addressed/areas of responsibilities
- determination of authority/role of the Planning Commission (PC)
- issues/matters to be considered
- improved communication efforts/authority to assign Staff direction
- style/type of Minutes/consideration for Staff to provide summary action for issues raised during PC public hearings/inclusion of all findings of fact and options to omit non-relevant findings from the Minutes/Zoning Code requirements/options to identify issues or stipulations through motions/existing PC Rules of Procedure
- options for binding versus non-binding Development Concept Plans (DCP)/ inclusion of additional stipulations/impact on developers for detailed binding DCP's
- Agenda Item 3, Current Planning Process Update, relating to the time frame for processing/consideration of petitions/issues of Staffing levels/analysis levels and complexity of proposed developments/time allotted for meeting schedules (see Item later this meeting)
- determination/basis to return a petition to the PC for rehearing
- attendance records (submitted by Ms. McClung)
- Board authority to provide voting privileges for the School Board Representative
- Rules of Procedure and Processing Guidelines (attachment 4 of Staff's report) relating to Neighborhood Workshops/time frame to hold Workshops prior to a public hearing date/consideration of waiver requests

(7:16:28)

1. ROLES AND SHARED EXPECTATIONS - Continued

- options to codify/include processing requirements in the governing document
Commr. Staub moved to direct Staff to “remove non-Planning Commission process items” from the PC Rules of Procedure to be codified by formal action by the Board of County Commissioners, following review by the PC. The motion, seconded by Commr. Patterson, carried by a 5-0 vote.

(7:17:40)

2. PUBLIC INPUT - No one appeared at this time. (See Item later this meeting.)

3. CURRENT PLANNING PROCESS UPDATE

Planning and Development Services Planning Director Anne McClung submitted correspondence received from Attorney Brenda Patten with Kirk Pinkerton, Attorneys at Law, and reviewed the Planning and Development Services processes. Discussions were held with Ms. McClung on requirements for detailed site plans (Attorney Patten correspondence, Issue 1) and suggested items to be included/required on a Development Concept Plan.

Individual comments followed on efforts expended and areas for future review/consideration.

2. PUBLIC INPUT - Continued

A. PROCEDURES

Mr. Bruce Franklin commented on the requirements for detailed Development Concept Plans (DCP) and options to stipulate conditions in lieu of requiring a binding DCP.

4. OTHER BUSINESS - No items were presented.

MEETING ADJOURNED: 7:41 p.m.